

# Save America's Treasures

## FY 2004 Historic Preservation Fund Grants to Preserve Nationally Significant Intellectual and Cultural Artifacts and Historic Structures and Sites

### GUIDELINES AND APPLICATION INSTRUCTIONS

Applications are invited for Federal Save America's Treasures Grants. The grants are administered by the National Park Service in partnership with the National Endowment for the Arts, the National Endowment for the Humanities, the Institute of Museum and Library Services, and the President's Committee on the Arts and the Humanities.

Save America's Treasures grants are awarded through a competitive process. Eligible activities, selection criteria, administrative and funding requirements, and application submission instructions follow. Grants are available for preservation and/or conservation work on nationally significant intellectual and cultural artifacts and collections and on nationally significant historic properties. Intellectual and cultural artifacts and collections include artifacts, collections, documents, sculpture, and other works of art. Historic properties include historic districts, buildings, sites, structures, and objects.

Grants require a dollar-for-dollar, non-Federal match, which can be cash, donated services, or use of equipment. The grant and the non-Federal match must be expended during the grant period (generally 2 to 3 years) to execute the project. The minimum grant request for collections projects is \$50,000 Federal share; the minimum grant request for historic property projects is \$250,000 Federal share. The maximum grant request for all projects is \$1 million Federal share. The Save America's Treasures Grants Selection Panel may, at its discretion, award less than the minimum grant request. In 2003, the average Federal grant award to collections was \$172,000, and the average award to historic properties was \$268,000. A list of projects funded in 2003 begins on page 6. This list provides ideas of the activities supported by these grants.

Applicants should review the Selection Criteria and Review Criteria carefully and read these Guidelines and Application Instructions in detail before completing the application. **Applications must be received by no later than 5:00 pm Eastern Daylight Savings time, Wednesday, May 19, 2004.**

#### WHO MAY APPLY

- Federal Agencies funded by the Department of the Interior and Related Agencies Appropriations Act.  
*Advisory Council on Historic Preservation, Bureau of Indian Affairs, Bureau of Land Management, U.S. Commission of Fine Arts, Department of Energy, Holocaust Memorial Commission, Indian Health Service, Institute of American Indian & Alaska Native Culture & Arts Development, Institute of Museum and Library Services, Kennedy Center for the Performing Arts, Minerals Management Service, National Capital Planning Commission, National Endowment for the Arts, National Endowment for the Humanities, National Gallery of Art, National Park Service, Office of Navajo & Hopi Relocation, Office of Surface Mining Reclamation & Enforcement, Presidio Trust, Smithsonian Institution, U.S. Fish and Wildlife Service, U.S. Forest Service, U.S. Geological Survey, Woodrow Wilson International Center for Scholars*
- Other Federal agencies collaborating with a nonprofit partner to preserve the historic properties or collections owned by the Federal agency may submit applications through the nonprofit partner.
- Nonprofit, tax-exempt 501(c), U.S organizations.
- Units of state or local government.
- Federally-recognized Indian Tribes.
- Historic properties and collections associated with active religious organizations are eligible to apply for grants. They must meet the Selection Criteria and Review Criteria, including national significance.

#### WHAT IS FUNDED

Preservation and/or conservation work on nationally significant intellectual and cultural collections and nationally significant historic properties. Intellectual and cultural artifacts and collections include artifacts, collections, documents, sculpture, and other works of art (hereinafter *collections*). Historic properties include historic districts, buildings, sites, structures and objects (hereinafter *historic properties*).

## WHAT IS NOT FUNDED

- Acquisition (i.e. purchase in fee simple or interest) of collections or historic properties.
- Survey or inventory of historic properties or cataloging of collections.
- Long-term maintenance or curatorial work beyond the grant period.
- Interpretive or training programs.
- Reconstruction of historic properties (i.e. recreating all or a significant portion of a historic property that no longer exists).
- Moving historic properties or work on historic properties that have been moved.
- Construction of new buildings.
- Historic structure reports and collection condition assessments, unless they are one component of a larger project to implement the results of these studies by performing work recommended by the studies.
- Cash reserves, endowments or revolving funds. Funds must be expended within the grant period, which is generally 2 to 3 years, and may not be used to create an endowment or revolving fund or otherwise spent over many years.
- Costs of fund-raising campaigns.
- Costs of work performed prior to announcement of award.
- **For Federal agency grantees** – Federal salaries, agency overhead, or administrative costs.

## ADMINISTRATIVE AND FUNDING REQUIREMENTS

- A dollar-for-dollar non-Federal match is required for all projects. Federal appropriations or other Federal grants, except CDBG grants from the Department of Housing and Urban Development, may not be used for match. The non-Federal match can be cash, donated services, or use of equipment. It can be raised and spent during the grant period; it does not have to be “in the bank” at the beginning of the grant.
- The grant period is generally 2 to 3 years and is specified in the grant agreement.
- Grantees may not charge costs for time and/or materials not directly related to performing project work.
- Indirect costs pursuant to a current Federally-approved Indirect Cost Rate may be no more than 25% of the total of both the grant and non-Federal match. This limit is stipulated in Section 102(e) of the National Historic Preservation Act, as amended.
- Grantees must have a DUNS number to receive reimbursements. To determine if your organization has a DUNS number or to request a free number, see Dun & Bradstreet’s website, <[www.dnb.com/US/duns\\_update/index.html](http://www.dnb.com/US/duns_update/index.html)>.
- By law, no individual project may receive more than one Federal Save America’s Treasures grant.
- **For historic properties** –
  - Projects funded under this program constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act, as amended (16 U.S.C. 470). Accordingly, grant recipients must complete the consultation process with the State Historic Preservation Officer and the Advisory Council on Historic Preservation **prior** to the receipt of funds. The purpose of the consultation is to ensure that project work meets the *Secretary of the Interior’s Standards for the Treatment of Historic Properties*. Additional information about the Standards may be found on the National Park Service website at <[www2.cr.nps.gov/tps/secstan1.htm](http://www2.cr.nps.gov/tps/secstan1.htm)>.
  - Section 102(a)(5) of the National Historic Preservation Act stipulates that “no grant may be made under this Act . . . unless the grantee has agreed to assume, after completion of the project, the total cost of the continued maintenance, repair, and administration of the property in a manner satisfactory to the Secretary.” In order to implement this statutory requirement, all Save America’s Treasures grantees must ensure that the property owner encumbers the title to the grant-assisted historic property with a preservation easement or covenant running with the land, in favor of and enforceable in court by the State Historic Preservation Office for a term of 50 years. Such preservation covenants must stipulate that the owners and their successors in interest, if any, shall repair, maintain, and administer the premises so as to preserve the historical integrity of the features, materials, appearance, workmanship, and setting that made the property eligible for the National Register of Historic Places.
  - Federal assistance for the repair and development of historic properties is provided only for the benefit of the public. Accordingly, interior work (other than mechanical systems such as plumbing or wiring) or work not visible from the public way must be open to the public at published times at least 12 days a year during the 50-year term of the preservation easement or covenant.

## GRANT AMOUNTS

- **Collections projects** – applicants may not request less than \$50,000 or more than \$1 million Federal share.
- **Historic property projects** – applicants may not request less than \$250,000 or more than \$1 million Federal share.

Please note that the selection panel may, at its discretion, award less than these minimum grant requests.

## **SELECTION PROCESS**

The Save America's Treasures Grants Selection Panel, a panel of experts representing applicable preservation and conservation disciplines, will rank applications and make funding recommendations to the Secretary of the Interior. The Secretary of the Interior, in consultation with the President's Committee on the Arts and the Humanities, will select successful applicants and forward selections to the House and Senate Committees on Appropriations for concurrence. Awards will be announced after the Committees' concurrence and not before October 2004.

## **SELECTION CRITERIA**

- The collection or historic property must be nationally significant. Collections or historic properties not meeting this criterion will receive no further consideration. ("National Significance" below and Application Section 7)
- The collection or historic property must be threatened or endangered, and the application must document the urgent preservation and/or conservation need. (Application Section 8A)
- Projects must substantially mitigate the threat and must have a clear public benefit (for example, historic places open for visitation or collections available for public viewing or scholarly research). (Application Section 8B)
- The project must be feasible (i.e. able to be completed within the proposed activities, schedule, and budget described in the application), and the application must document adequately the required non-Federal match. (Application Section 9)

**See the Review Criteria below for detailed information about the application of the Selection Criteria.**

## **NATIONAL SIGNIFICANCE**

**Applications for collections or historic properties not meeting this criterion will receive no further consideration.**

The quality of **national significance** is ascribed to collections and historic properties that possess exceptional value or quality in illustrating or interpreting the intellectual and cultural heritage and the built environment of the United States, that possess a high degree of integrity, and that:

- Are associated with events that have made a significant contribution to, and are identified with, or that outstandingly represent the broad patterns of United States history and culture and from which an understanding and appreciation of those patterns may be gained; or,
- Are associated importantly with the lives of persons nationally significant in United States history or culture; or,
- Represent great historic, cultural, artistic, or scholarly ideas or ideals of the American people; or,
- Embody the distinguishing characteristics of a resource type that:
  - Is exceptionally valuable for the study of a period or theme of United States history or culture; or
  - Represents a significant, distinctive and exceptional entity whose components may lack individual distinction but that collectively form an entity of exceptional historical, artistic or cultural significance (e.g., an historic district with national significance), or
  - Outstandingly commemorates or illustrates a way of life or culture; or,
- Have yielded or may yield information of major importance by revealing or by shedding light upon periods or themes of United States history or culture.

## **COLLECTIONS PROJECTS**

The application must describe and document the national significance of the collection in relation to the points above.

## **HISTORIC PROPERTY PROJECTS**

The district, site, building, structure, or object must meet one of the following criteria:

- **Designated as a National Historic Landmark.**
- **Listed in the National Register of Historic Places for national significance.** Please note that properties can be listed in the National Register for significance at the local, state, or national level; most properties are not listed for national significance. The level of significance can be found in Section 3 – State/Federal Agency Certification of the property's approved National Register nomination. Contact your State Historic Preservation Office if you have questions about the level of significance or do not have a copy of the approved nomination.
- **Determined eligible for listing in the National Register of Historic Places for national significance by the Keeper of the National Register.** Documentation of this determination by the Keeper must be attached to the application. If funded, the grantee must submit a National Register nomination to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in Application Section 9, Project Budget.

- **Evaluated as eligible for listing in the National Register of Historic Places for national significance by the State Historic Preservation Office.** The State Historic Preservation Office evaluates a property according to criteria specified in 36 CFR 60 - *National Register of Historic Places* and may determine that the property is eligible for listing for significance at the local, state or national level. The property must be determined to be eligible for listing for national significance in order to be eligible for a Save America's Treasures grant. **A letter from the State Historic Preservation Office clearly stating that the building has been evaluated and is considered to be eligible for listing for national significance and explaining the reasons why it is nationally significant must be attached to the application. In order to meet this criterion, the letter must state that the building is considered to be eligible for listing for national significance and explain the reasons for that determination. Letters sent separately will not be considered part of the application.** If funded, the grantee must submit a National Register nomination, or an amended nomination supporting the national significance if the property is currently listed for state or local significance, to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in Application Section 9, Project Budget.

**Questions about listing in the National Register of Historic Places and levels of significance in such listings should be addressed to the State Historic Preservation Office for the state in which the property is located.**

## **REVIEW CRITERIA**

Complete applications will be evaluated using the following criteria. Reviewers' evaluations are based solely on the material provided in the application; letters of support or endorsement are not considered in the evaluation of applications.

### **NATIONAL SIGNIFICANCE (30 POINTS)**

#### **COLLECTIONS PROJECTS**

The application must describe and document the national significance of the collection. Reviewers will evaluate the relative national significance of collections using the criteria outlined on page 3. (Application Section 7B)

#### **HISTORIC PROPERTY PROJECTS**

The district, site, building, structure, or object must meet one of the following criteria. (Application Section 7A)

- |   |                 |
|---|-----------------|
| a. Designated as a National Historic Landmark.  | 30 Points       |
| b. Listed in the National Register of Historic Places for national significance.  | 25 Points       |
| c. Determined eligible for listing in the National Register of Historic Places for national significance by the Keeper of the National Register.          | 25 Points       |
| d. Evaluated as eligible for listing in the National Register of the Historic Places for national significance by the State Historic Preservation Office. | up to 20 Points |

### **SEVERITY OF THREAT TO THE HISTORIC PROPERTY OR COLLECTION (25 POINTS)**

The application must describe the current condition of and threat to the collection or historic property and explain how it is imminently threatened. The nature, the extent, and the severity of the threat, danger or damage to the collection or historic property must be clearly and convincingly argued. (Application Section 8A)

### **HOW EFFECTIVELY THE PROJECT MITIGATES THE THREAT (25 POINTS)**

The application must describe the proposed preservation or conservation work and the qualifications of the key personnel involved to mitigate that threat. The application must clearly explain how the work will significantly diminish or eliminate the threat, danger, or damage. (Application Section 8B)

### **PROJECT FEASIBILITY (20 POINTS)**

The budget must be clear, and all work elements must be eligible, reasonable, and directly relevant to the project. The application must document adequately the required non-Federal match. (Application Section 9)

## FOR ADDITIONAL INFORMATION

Applicants can address questions to and obtain electronic versions of application material from these agencies.

### FOR COLLECTIONS PROJECTS

#### **National Endowment for the Arts**

Telephone 202.682.5516  
E-mail mclaughm@arts.gov  
E-mail jeffersk@arts.gov  
Web www.arts.gov

#### **National Endowment for the Humanities**

Telephone 202.606.8570  
E-mail bpaulson@neh.gov  
Web www.neh.gov

#### **Institute of Museum and Library Services**

Telephone 202.606.4641  
E-mail sshwartzman@imls.gov  
Web www.imls.gov

### FOR HISTORIC PROPERTY PROJECTS

#### **National Park Service**

Telephone 202.513.7270, ext. 6  
E-mail NPS\_treasures@nps.gov  
Web www2.cr.nps.gov/treasures

### FOR GENERAL INFORMATION

#### **The President's Committee on the Arts and the Humanities**

Telephone 202.682.5409  
E-mail kcraine@pcah.gov  
Web www.pcah.gov

## APPLICATION SUBMISSION

Applications must be submitted in hard copy. Faxed applications and applications submitted electronically will not be accepted. Applications not received by the deadline and incomplete applications will not be considered. Additional materials sent separately from an application will not be considered part of the application and will not be included in evaluation of the application.

Application materials will not be returned. All application materials, including photographs, become the property of the National Park Service and may be reproduced by NPS or its partner organizations without permission; appropriate credit will be given for any such use.

### **You must submit –**

- (1) original and six (6) copies – a total of 7 – complete application packages.
- One (1) additional photocopy of page one of the application.

### **A complete application package is:**

- Application on 2004 form; applications on previous years' forms will not be considered.
- Authorizing Official signature; for Federal Agencies, this is the agency head. (Application Section 3)
- Proof of nonprofit status, if applicable. (Application Section 4)
- Minimum of four (4), 4"x6" or larger black and white or color photographs. Submission of printed digital photographs will not disqualify an application. However, photographs of lesser quality could affect reviewers' evaluation of an application. (Application Section 5)
- Documentation of determination of eligibility for listing in the National Register, if applicable. (Application Section 7)
- Timeline for project completion. (Application Section 8B)
- Detailed budget. (Application Section 9)

**Applications must be received by 5:00 pm Eastern Daylight Savings time, Wednesday, May 19, 2004.  
This is NOT a postmark deadline.**

## SEND APPLICATIONS TO

Save America's Treasures  
Heritage Preservation Services, National Park Service  
1201 "Eye" Street, NW  
6<sup>th</sup> Floor (ORG. 2255)  
Washington, D.C. 20005  
(202) 513-7270, ext. 6

**PLEASE NOTE - Applications should not be submitted through the US Postal Service. All US Postal Service mail to Federal agencies in Washington, D.C. is irradiated, which can damage or destroy materials and lead to a delay in delivery. You must submit your application via an alternate carrier.**

## 2003 FEDERAL SAVE AMERICA'S TREASURES GRANTS

### Arizona

#### **Council Chamber, The Navajo Nation, Window Rock**

**Award amount: \$ 250,000**

The Navajo Civilian Conservation Corps constructed the Council Chamber in 1935. It has remained in continuous use as the seat of government of the Navajo Nation and is now proposed for designation as a National Historic Landmark. Funds will be used to repair a leaky roof that threatens the building and its murals.

### California

#### **SS Jeremiah O'Brien, National Liberty Ship Memorial, San Francisco**

**Award amount: \$ 200,000**

A National Historic Landmark, the SS *Jeremiah O'Brien* is the last surviving, fully operational vessel of the World War II Normandy invasion fleet. It is also the country's first Legacy Ship, an operational historic vessel re-activated and manned by an all-volunteer crew. Funds will be used to address corrosion that threatens the watertight integrity of the ship.

#### **Anthropology Collection, Santa Barbara Museum of Natural History, Santa Barbara**

**Award amount: \$ 82,500**

This collection contains over 65,000 cultural artifacts from indigenous peoples of western North America, including an extensive array of objects associated with the Chumash people and the oldest verified human remains in North America. The grant will be used to implement a climate control system to protect the collection.

### Colorado

#### **Naropa Audio Archive, Naropa University, Boulder**

**Award amount: \$ 100,000**

This collection holds thousands of hours of readings, lectures, and seminars recorded at Naropa University since 1974 by central figures of the post-World War II avant-garde in America. Work will include preserving original recordings in secure, climate controlled storage and making digital copies for use.

### Connecticut

#### **Lyme Art Colony Panel Paintings, Florence Griswold House, Florence Griswold Museum, Old Lyme**

**Award amount: \$ 150,000**

During the early 20<sup>th</sup> century, Florence Griswold operated a boarding house that became the center of American Impressionism and home to notable artists such as Childe Hassam and Henry Ward Ranger. The boarders painted more than 40 paintings on door and wall panels throughout the house. This grant will support the installation of a climate control system to preserve these paintings.

#### **Oral History Project, American Music Archive, Yale University School of Music and Library, New Haven**

**Award amount: \$ 148,000**

This archive is dedicated to the collection and preservation of oral and video memoirs of major figures in American music. The detailed interviews with significant musicians, such as Eubie Blake, John Cage, Aaron Copeland, and Duke Ellington, are primary source materials for students and scholars. Funds will support the creation of preservation and use copies of the materials in the collection.

#### **John Rogers Sculpture Groups and Studio, New Canaan Historical Society, New Canaan**

**Award amount: \$ 95,000**

John Rogers was the first sculptor to place work in the average American home, and his sculptural groups illustrate the customs, dress and activities of Victorian life. His 1878 National Historic Landmark studio houses one of the finest collections of Rogers Groups in the nation. This grant will support conservation of the collection and installation of a climate control and air filtration system to ensure long-term preservation of both the building and the collection.

## **District of Columbia**

### **Bureau of American Ethnology Photograph Collection, National Museum of Natural History, Smithsonian Institution, Washington, DC**

**Award amount: \$ 153,500**

This collection is an unparalleled photographic record of American Indian life and of federal government relations with Native people. Funds will be used to provide conservation treatments and appropriate archival storage for the more than 100,000 glass plate and acetate film negatives and vintage photographic prints in the collection.

### **Washington Star Photograph Collection, District of Columbia Public Library, Washington, DC**

**Award amount: \$ 75,000**

The *Star* was Washington's afternoon newspaper from 1852 until 1981. Its photograph collection documents the significant political, social, and cultural events of the mid-20<sup>th</sup> century. This grant will be used to produce preservation copy negatives of 20,000 black and white prints in the collection and archival storage for the negatives and photographs.

## **Florida**

### **Eagle Film City/Richard Norman Silent Film Studios, Jacksonville/Duval County Consolidated Government, Jacksonville**

**Award amount: \$ 225,000**

Silent filmmaker Richard Norman produced full-length feature films with African American casts for distribution to then-segregated theaters at this intact, early 20<sup>th</sup> century complex. Funds will be used to secure the building envelope in preparation for a complete restoration.

## **Georgia**

### **North End Plantation Tabby Buildings, Ossabaw Island Foundation, Ossabaw Island**

**Award amount: \$ 400,000**

Predating the Civil War, these former slave cabins are rare, surviving vernacular buildings constructed of the indigenous concrete known as "tabby," which is composed of seashells and lime. Funds will be used to reverse past misguided repairs to the tabby material and to restore the buildings using appropriate preservation treatments.

### **Civil War Naval Flag Collection, Port Columbus National Civil War Naval Museum, Columbus**

**Award amount: \$ 68,000**

Of the hundreds of extant Civil War flags, very few are Naval flags. This grant will be used to conserve these seven Naval flags and make them available for public viewing for the first time since the Civil War.

## **Illinois**

### **Riverside Water Tower, Village of Riverside**

**Award amount: \$ 275,000**

Frederick Law Olmsted's and Calvert Vaux's 1868-1869 design for Riverside, now a National Historic Landmark District, made it the first community in the country to integrate open spaces and park land into the urban environment. Public buildings such as William LeBaron Jenney's Gothic Revival Water Tower served both aesthetic and practical functions. This grant will restore masonry and water damage to this distinctive tower.

### **Fountain of Time, Chicago Park District, Chicago**

**Award amount: \$ 250,000**

Completed in 1922, this fountain was the result of a collaboration between Chicago sculptor Lorado Taft and Washington, DC engineer and sculptor John J. Earley. The grant will support the conservation and restoration of the fountain's reflecting pool, which has not held water for at least three decades.

## Kentucky

### **United States Marine Hospital, Louisville/Jefferson Metropolitan Government, Louisville**

**Award amount: \$ 375,000**

Designed by Robert Mills and constructed between 1845 and 1852, this National Historic Landmark primarily served mariners involved in shipping on the inland waterways. Funds will be used to replace the roof and perform other exterior work to weatherproof the building.

## Maine

### **Skolfield-Whittier House Collections, Pejepscot Historical Society, Brunswick**

**Award amount: \$ 50,000**

The Skolfield-Whittier House, a time capsule of life in Victorian America, is the estate of a sea captain and his family. Partially occupied until 1990, furniture is still arranged as it was in 1888 and original possessions remain where their owners left them, in closets, the attic, and basement. This grant will be used to implement a climate control system to preserve these artifacts.

## Maryland

### **Lockhouses, Chesapeake & Ohio Canal National Historical Park, Hagerstown**

**Award amount: \$ 150,000**

The C&O Canal operated from 1828 to 1924 as a transportation route between Cumberland, Maryland, and the port of Georgetown in Washington, DC. Hundreds of original structures remain along the canal, and this grant will be used to provide preservation treatments for the building envelopes of 18 lockhouses constructed between 1830 and 1910.

### **Locomotive Collection, B & O Railroad Museum, Baltimore**

**Award amount: \$ 500,000**

Housed in the National Historic Landmark B & O Railroad Passenger Car Roundhouse, the museum contains one of the premier railroading collections in the world. Rare surviving examples of locomotives that changed the railroad industry and the North American landscape highlight the collection. This grant will assist with restoring eight locomotives damaged by the February 2003 collapse of half of the Roundhouse roof under the weight of more than two feet of snow.

### **Sound Collection, National Council for the Traditional Arts, Silver Spring**

**Award amount: \$ 150,000**

Founded in 1933, the Council is dedicated to the documentation and preservation of the folk and traditional arts in the United States. Its sound collection includes examples of the broad geographic and cultural diversity of American music, including Piedmont and Delta blues, Appalachian and Ozark ballad singing, polka, mariachi, and many more. Much of the collection is in danger of loss due to unstable original media. This grant will support conservation of the original recordings and copying to stable formats.

## Massachusetts

### **John Quincy Adams Diary, Massachusetts Historical Society, Boston**

**Award amount: \$ 100,000**

Adams' 50-volume manuscript diary spans 68 years, from 1779 to 1847, and includes a remarkable wealth of information on early 19<sup>th</sup> century America. This grant will support conservation treatments for the diary pages, spines and covers.

### **Gardens and Grounds, Longfellow National Historic Site, Cambridge**

**Award amount: \$ 200,000**

This National Historic Landmark served as George Washington's headquarters during the 1775-1776 Siege of Boston and later was the home of writer and educator Henry Wadsworth Longfellow. This grant will be used to arrest deterioration and disease of plant materials, rejuvenate historic plantings, and restore disappearing features of the gardens and grounds.

### **Hemingway Collection, John F. Kennedy Library, Boston**

**Award amount: \$ 150,000**

Ernest Hemingway's widow Mary placed this collection of the famed author's papers, books, photographs, and artifacts at the Kennedy Library out of gratitude for President Kennedy's help in facilitating her travel to Cuba to retrieve items her husband left behind after Castro's takeover. This grant will enable the library to conserve the collection and provide special storage for fragile and oversize items.

## **Mississippi**

### **Eudora Welty House, Mississippi Department of Archives and History, Jackson**

**Award amount: \$ 251,000**

Pulitzer Prize-winning author Eudora Welty lived in this Tudor Revival style house from its construction in 1925 until her death in 2001. The house contains all her belongings and her large, comprehensive library. This grant will be used to upgrade inadequate electrical, plumbing and fire suppression systems and to address water penetration that has damaged some interior features.

### **L. Q. C. Lamar House, Oxford-Lafayette County Heritage Foundation, Oxford**

**Award amount: \$ 390,000**

During his career, Lucius Quintus Cincinnatus Lamar drafted the Mississippi Secession Ordinance, led the “New South” movement, and served as a U.S. Supreme Court Justice and Secretary of the Interior. This grant will help rescue his National Historic Landmark home from structural collapse.

## **Missouri**

### **Daniel Boone Home, Lindenwold University, Defiance**

**Award amount: \$ 200,000**

Constructed circa 1803 by the Boone family, this stone farmhouse is an early western example of a design inspired by the eastern Federal style. This grant will be used to repair the damaged roof, foundation, and masonry.

## **Nebraska**

### **Arbor Lodge, Nebraska Game and Parks Commission, Nebraska City**

**Award amount: \$ 254,000**

This National Historic Landmark was the home of J. Sterling Morton, head of the Morton Salt Company. His interest in tree planting led Nebraska to declare the first official Arbor Day in 1874, a day that is now recognized in all 50 states and 12 foreign countries. This grant will support replacement of the roof and restoration of deteriorated exterior wood elements.

## **New Mexico**

### **Seton Castle, Academy for the Love of Learning, Seton Village**

**Award amount: \$ 330,000**

This National Historic Landmark is the last home of 20<sup>th</sup> century American artist, author, scientist, and naturalist Ernest Thompson Seton, who helped to bring the Boy Scout movement to the United States. Funds will be used to restore damage done by water penetration and vandalism.

### **County Courthouse, Luna County, Deming**

**Award amount: \$ 340,000**

In 1916, forces of Mexican revolutionary Francisco “Pancho” Villa attacked the village of Columbus, New Mexico, and some of his accomplices were later captured in Mexico and returned to the Luna County Courthouse for trial by General “Blackjack” Pershing. This grant will support restoration of the exterior masonry and improvements to interior systems.

## **New York**

### **Diorama Hall, Suffolk County Vanderbilt Museum, Centerport**

**Award amount: \$ 135,000**

Avid naturalist William K. Vanderbilt II created Diorama Hall, designed by Warren and Wetmore, to house his natural history collection on his Long Island summer estate. American landscape artist Henry Hobart Nichols painted the hall's nine natural history dioramas. This grant will be used to restore the diorama exhibits, which were closed due to deterioration in 1996.

### **Fort Ticonderoga, Fort Ticonderoga Association, Ticonderoga**

**Award amount: \$ 275,000**

This National Historic Landmark fort was the scene of an important French victory in the Seven Years' War and a pivotal American victory in the Revolutionary War. An early 20<sup>th</sup> century restoration of the fort used inadequate materials that

have been damaged and destroyed by normal weather cycles, leading to structural instability in portions of the wall. Funds will be used to restore the south curtain wall, where these problems are most severe.

**Motion Picture Collection, George Eastman House, Rochester**

**Award amount: \$ 380,000**

Introduced in 1912, 28mm film revolutionized motion picture viewing with a format that was easier to handle than the customary 35mm film used for theaters. The 28mm format made it possible to show movies at home and in schools, clubs and churches. However, the film enjoyed only brief popularity and was supplanted in the 1920s by the even smaller 16mm film. This grant will support the transfer of 28mm films onto contemporary archival film formats, making films that have been unviewed for 80 years available to scholars and the public.

**Jean Hasbrouck House, Huguenot Historical Society, New Paltz**

**Award amount: \$ 250,000**

This National Historic Landmark is one of the few surviving late 17<sup>th</sup> and early 18<sup>th</sup> century dwellings built by the French Huguenots who founded New Paltz. The grant will support the restoration of the building's north wall, which is close to structural collapse due to foundation failure.

**Eldridge Street Synagogue, The Eldridge Street Project, Inc., New York**

**Award amount: \$ 300,000**

Completed in 1887, this National Historic Landmark was the first synagogue constructed in the United States by Eastern European Jews. It served the immigrants of New York's Lower East Side. This grant will assist in the restoration of the pressed brick, terra cotta, and bluestone elements on the building's imposing façade.

**George Balanchine Foundation Video Archives, George Balanchine Foundation, New York**

**Award amount: \$ 50,000**

Regarded as the world's greatest contemporary choreographer of ballet, Russian-born George Balanchine immigrated in 1933 to the United States, where he revolutionized the dance world and founded the esteemed School of American Ballet. This grant will support the archival video recording of Balanchine's original dancers and role-creators teaching younger dancers the choreography of many of Balanchine's major works.

**Olana, Olana State Historic Site/Olana Partnership, Hudson**

**Award amount: \$ 250,000**

This National Historic Landmark is the Persian-inspired home that Hudson River School painter Frederic Edwin Church designed for himself, with the assistance of architect Calvert Vaux. The grant will support the restoration of its severely deteriorated Studio Tower and its six prominent chimneys.

**General Electric Photograph Collection, Schenectady Museum, Schenectady**

**Award amount: \$ 100,000**

This collection of over 850,000 photographic prints and negatives documents the history of the General Electric Company, its factories, products and product installations, and employees. The grant will provide appropriate archival storage for the images in this important collection.

**Round Lake Auditorium, Village of Round Lake**

**Award amount: \$ 225,000**

The auditorium is the centerpiece of Round Lake, an intact 19<sup>th</sup> century camp meeting complex. It houses the oldest, largest, three keyboard tracker pipe organ remaining in the United States. Funds will be used to repair the auditorium's deteriorated wood framing and masonry foundation so that the building can continue in active community use.

**Fletcher-Sinclair Mansion, Ukrainian Institute of America, New York**

**Award amount: \$ 270,000**

This National Historic Landmark, an outstanding example of the picturesque Neo-French Gothic style, was the home of Harry F. Sinclair, founder of Sinclair Oil and Refining Company and a major figure in the Teapot Dome Scandal. The grant will support the replacement of deteriorated electrical wiring and interior drainage systems.

**Perimeter Fence, New York Botanical Garden, New York**

**Award amount: \$ 200,000**

This formal perimeter fence designed by Brinley and Holbrook gives visitors their first impression of the New York Botanical Garden, a National Historic Landmark. Funds will support restoration of the deteriorated stone and iron components of the fence.

## North Carolina

### **North Carolina Archeological Collection, University of North Carolina, Chapel Hill**

**Award amount: \$ 450,000**

This collection contains over 5 million artifacts and associated records covering 12,000 years of history. The mostly pre-Columbian collection has great significance for American Indians. This grant will support re-housing the collection in a climate-controlled facility.

## Ohio

### **Showboat *Majestic*, Cincinnati Recreation Commission, Cincinnati**

**Award amount: \$ 150,000**

This National Historic Landmark is the last historic American floating theater and the only existing intact showboat. In 1969, the original wood hull was encapsulated in a steel hull to meet safety regulations. Condensation within the steel hull led to the deterioration of structural wood beams and braces, which will be reinforced with this grant.

### **Cincinnati Union Terminal, Cincinnati Museum Center, Cincinnati**

**Award amount: \$ 250,000**

Constructed in 1933, this is one of the last grand scale Art Deco terminals in the country. The massive roof of this National Historic Landmark is one of the largest freestanding half-domes in the world. The grant will be used to address deterioration of the roof and consequent water penetration problems.

## Oklahoma

### **Televised Political Commercial Archive, University of Oklahoma, Norman**

**Award amount: \$ 135,000**

Established in 1985, the archive contains more than 80,000 examples of political advertising dating to the earliest years of television. The ads are for candidates running for local, state and national offices as well as for issues and ballot initiatives. Many are in obsolete formats. This grant will support the creation of preservation and use copies in appropriate archival formats.

## Oregon

### **Thomas Kay Woolen Mill, Mission Mill Museum Association, Salem**

**Award amount: \$ 250,000**

The mill is a Pacific Northwest example of an Atlantic coast and English type of textile mill, complete with textile manufacturing machinery. It demonstrates an entire manufacturing process by direct-drive waterpower. This grant will be used to restore deteriorated exterior masonry and windows to prevent water penetration of the structure.

## Pennsylvania

### **Moravian Pottery and Tile Works, Bucks County Department of Parks and Recreation, Doylestown**

**Award amount: \$ 240,000**

This National Historic Landmark still produces tiles in the handcrafted tradition of its founder Henry Chapman Mercer. The 1911-1912 building is constructed of Mercer's own hand-mixed reinforced concrete and ornamented with his tiles and tile mosaics. The concrete construction contains no expansion joints, and this grant will be used to repair spalling and cracking inherent to this idiosyncratic construction method.

### **City Hall Tower Sculpture, City of Philadelphia Department of Arts and Culture**

**Award amount: \$ 300,000**

Completed in 1901, City Hall is a masterpiece of the Second Empire style and a National Historic Landmark, enhanced by 24-foot-high sculpture figure groups and massive eagles at the tower's base by the esteemed modern sculptor Alexander Milne Calder. This grant will provide conservation treatments for the Calder works.

### **Cliveden, National Trust for Historic Preservation, Philadelphia**

**Award amount: \$ 300,000**

This National Historic Landmark was constructed from 1763 to 1767 as the country house of colonial jurist Benjamin Chew, the last English Crown-appointed Chief Justice of Pennsylvania. The Battle of Germantown, which occurred in the

house and on the grounds, was a turning point in the Revolutionary War. Grant funds will support the installation of a climate control system to protect the house against moisture penetration and rising damp.

**Blacksmith Shop, Cambria Iron Works, Johnstown Area Heritage Association, Johnstown**

**Award amount: \$ 261,925**

This 1864 blacksmith shop produced forged metal equipment and tools used throughout the National Historic Landmark iron works. The grant will be used to stabilize the building envelope in preparation for a complete restoration.

**Benjamin Franklin Tercentenary Collections, The Library Company of Philadelphia, Philadelphia**

**Award amount: \$ 300,000**

In preparation for the 300<sup>th</sup> anniversary of Benjamin Franklin's birth in 2006, this grant will support the conservation of significant items associated with Franklin that are housed in the collections of more than a dozen institutions, including the first issue of the first edition of *Poor Richard's Almanack*, a Charles Willson Peale portrait of Franklin, and Franklin's electrical machine.

**Early American Sheet Music Collection, Free Library of Philadelphia, Philadelphia**

**Award amount: \$ 135,000**

This 200,000 item collection, which includes several rare early editions of "The Star Spangled Banner," spans three centuries and is one of the most comprehensive such collections in the United States. The library will use this grant to conserve and provide appropriate archival storage for the collection.

**Wright Brothers Aeronautical Engineering Collection, The Franklin Institute, Philadelphia**

**Award amount: \$ 60,000**

Orville Wright bequeathed this collection of archival records and artifacts to the Franklin Institute upon his death in 1948. This grant will provide conservation treatments for the 300 items in the collection.

**Rhode Island**

**John N. A. Griswold House, Newport Art Museum and Art Association, Newport**

**Award amount: \$ 250,000**

The 1862 Griswold House, designed by Richard Morris Hunt and located in the Bellevue Avenue National Historic Landmark District, is generally considered to be the first and an outstanding example of the Stick style of architecture. Funds will be used to improve the antiquated systems that could lead to a disastrous fire in this frame house.

**Touro Synagogue, Society of Friends of Touro Synagogue, Newport**

**Award amount: \$ 375,000**

Located in the Newport National Historic Landmark District and designed by noted colonial architect Peter Harrison, Touro is the oldest standing synagogue in the United States. It is an excellent example of classical Georgian architecture, with Sephardic Jewish elements. The grant will be used to reinforce the overloaded roof trusses and to restore exterior architectural features.

**South Carolina**

**Old City Jail, School of the Building Arts, Charleston**

**Award amount: \$ 500,000**

The 1802 Gothic style jail includes an addition in the 1820s by noted architect Robert Mills. Located in Charleston's National Historic Landmark District, it has been vacant for over 60 years. This grant will support stabilization of the building envelope in preparation for a complete restoration and subsequent return to active use as a school of the building arts.

**Tennessee**

**Acetate and Vinyl Recording Transcriptions, Country Music Foundation, Nashville**

**Award amount: \$ 214,000**

This collection of over 14,000 transcriptions from the 1930s to the 1960s was originally created as temporary recordings intended to be played only a few times. Many of the recordings, such as live *Grand Ole Opry* NBC Network Radio Broadcasts of noted country music performers, are duplicated nowhere else. The grant will support preservation and conservation treatments to address the physical deterioration of the collection due to age and previous improper storage.

## Texas

### **Mission Concepcion, San Antonio Missions National Historical Park, San Antonio**

**Award amount: \$ 215,000**

This National Historic Landmark mission is the oldest unreconstructed Spanish Colonial church in the United States. Completed in 1760, the mission structures are almost entirely the original colonial construction and include delicate frescoes on the interior. Funds will be used to improve drainage to redirect water away from the building in order to alleviate rising damp that threatens the structure.

### **Elisabet Ney Studio *Formosa*, City of Austin Parks and Recreation Department**

**Award amount: \$ 250,000**

A classically trained German sculptor who immigrated to America in 1871, Elisabet Ney built *Formosa* to her own design in 1892. The studio now houses a collection of her work. Funds will be used to address water penetration into the building.

## Vermont

### **Calvin Coolidge Homestead, Vermont Division for Historic Preservation, Plymouth**

**Award amount: \$ 200,000**

The homestead National Historic Landmark District includes 11 buildings at the center of the village of Plymouth. The grant will be used to install a fire suppression system in these frame buildings.

### **Robbins & Lawrence Armory and Machine Shop, American Precision Museum, Windsor**

**Award amount: \$ 200,000**

Machine tools that improved the production of interchangeable parts, which stimulated mass production and America's Industrial Revolution, were manufactured in this National Historic Landmark that now houses the American Precision Museum. Funds will be used to repair the deteriorated roof and restore exterior masonry.

## Virginia

### **Stratford Hall, Robert E. Lee Memorial Association, Stratford**

**Award amount: \$ 300,000**

This National Historic Landmark was the family home of the Lees, whose notable members included Richard Henry Lee and Francis Lightfoot Lee, signers of the Declaration of Independence, and Civil War General Robert E. Lee. This grant will support the installation of a climate control system to protect the 18<sup>th</sup> century house and its collections.

## Washington

### **Ozette Artifact Collection, Makah Cultural and Research Center, Makah Tribe, Neah Bay**

**Award amount: \$ 152,000**

This collection of over 55,000 artifacts was excavated from the village of Ozette, which has been occupied for several thousand years by the Makah Indian Nation. It provides a remarkable view of Northwest Coast material culture prior to European contact. This grant will support an improved climate control system to preserve this important collection.

### **City Hall, Jefferson County Historical Society, Port Townsend**

**Award amount: \$ 280,000**

City Hall is a pivotal structure in the Port Townsend National Historic Landmark District. Funds will be used to repair the exterior sandstone elements of the 1892 building, which have deteriorated due to age and to the past application of an incompatible cement coating.

## Wisconsin

### **Milton House, Milton Historical Society, Milton**

**Award amount: \$ 275,000**

This National Historic Landmark served as a transfer point on the Underground Railroad. Funds will be used to reinforce structural members weakened by an insect infestation and to correct past, inappropriate maintenance treatments.

# Save America's Treasures

FY 2004 Historic Preservation Fund Grants to Preserve  
Nationally Significant Intellectual and Cultural Artifacts and Historic Structures and Sites

## APPLICATION

Please follow the Guidelines and Application Instructions to complete this application. Applicants must submit one (1) signed original and six (6) copies – a total of 7 – complete application packages plus one (1) additional photocopy of this page for each project. See Additional Information on page 9 for program contacts and instructions on how to receive an electronic version of this application.

### 1. PROJECT INFORMATION

Historic Property or Collection Name \_\_\_\_\_

Historic Property or Collection Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Congressional District \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of project (select only one)

Historic district \_\_\_\_\_ Site \_\_\_\_\_ Building \_\_\_\_\_ Structure \_\_\_\_\_ Object \_\_\_\_\_

Artifact \_\_\_\_\_ Collection \_\_\_\_\_ Document \_\_\_\_\_ Sculpture \_\_\_\_\_ Work of art \_\_\_\_\_

Amount Requested (Federal share) \$ \_\_\_\_\_ TOTAL Project Cost \$ \_\_\_\_\_

### 2. APPLICANT AND PROJECT DIRECTOR

#### APPLICANT AGENCY / ORGANIZATION

Authorizing Official's Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ DUNS # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

#### PROJECT DIRECTOR (if different from Authorizing Official)

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**3. SIGNATURE OF AUTHORIZING OFFICIAL** The applicant's authorizing official must sign and date this form.  
Signatures must be original and in ink.

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### 4. OWNERSHIP AND PROOF OF NONPROFIT STATUS

Does the applicant own this historic property or collection?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**If the applicant does not own this property**, attach a letter explaining the relationship between the owner and the applicant and the authority under which the applicant will be the grantee of record to undertake work on the property or collection. The letter must be on the owner's letterhead and must be signed by the owner's authorizing official.

**If the applicant is not a Federal agency**, proof of nonprofit status must be attached to this application. Proof of nonprofit status may be:

- A copy of the Federal IRS letter indicating the applicant's eligibility for nonprofit status under the applicable provisions of the Internal Revenue Code of 1954, as amended.
- An official document identifying the applicant as a unit of state, tribal, or local government or other tax-exempt multipurpose organization. If prepared specifically for this application, the certification must be on the parent organization letterhead and certified by an official of the parent organization.

**Please note** – A letter of sales tax exemption is not acceptable as proof of nonprofit status.

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#### 5. DOCUMENTATION

A minimum of four (4), 4"x6" or larger black and white or color photographs must accompany each copy of the application. Photographs must include views of the historic property or collection and views specifically documenting the threat or damage to the property or collection. Photographs must be labeled. Photocopies and photographs submitted electronically will not be accepted. Photographs will not be returned. **Please note** – Submission of printed digital photographs will not disqualify an application; however, photographs of lesser quality could affect reviewers' evaluation of an application.

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#### 6. PROJECT SUMMARY

In the space below, briefly summarize the proposed project. Discuss the national significance of the historic property or collection, its current condition, the nature of the threat, the proposed preservation and/or conservation work, and the project's public benefit. One continuation sheet may be attached; however, applicants are strongly encouraged to provide brief, concise narratives.

## 7. NATIONAL SIGNIFICANCE (30 POINTS)

Applications for collections or historic properties not meeting this criterion will receive no further consideration. Complete either section A or section B, as appropriate.

### A. HISTORIC PROPERTIES

Check one of the following and complete item "e".

The district, site, building, structure, or object is:

- a) \_\_\_\_\_ **Designated as a National Historic Landmark. (30 points)**
- b) \_\_\_\_\_ **Listed in the National Register of Historic Places for national significance. (25 points)**  
Please note that properties can be listed in the National Register for significance at the local, state, or national level; most properties are not listed for national significance. The level of significance can be found in Section 3 – State/Federal Agency Certification of the property's approved National Register nomination. Contact your State Historic Preservation Office if you have questions about the level of significance or do not have a copy of the approved nomination. If the property is listed for local or state significance, see item "d" below.
- c) \_\_\_\_\_ **Determined eligible for listing in the National Register of Historic Places for national significance by the Keeper of the National Register. (25 points)**  
Documentation of this determination by the Keeper must be attached to the application. If funded, the grantee must submit a National Register nomination to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in Application Section 9, Project Budget.
- d) \_\_\_\_\_ **Evaluated as eligible for listing in the National Register of Historic Places for national significance by the State Historic Preservation Office. (up to 20 points)**  
The State Historic Preservation Office evaluates a property according to criteria specified in 36 CFR 60 - *National Register of Historic Places* and may determine that the property is eligible for listing for significance at the local, state or national level. The property must be determined to be eligible for listing for national significance in order to be eligible for a Save America's Treasures grant. **A letter from the State Historic Preservation Office clearly stating that the building has been evaluated and is considered to be eligible for listing for national significance and explaining the reasons why it is nationally significant must be attached to the application. In order to meet this criterion, the letter must state that the building is considered to be eligible for listing for national significance and explain the reasons for that determination. Letters sent separately will not be considered part of the application.** If funded, the grantee must submit a National Register nomination, or an amended nomination supporting the national significance if the property is currently listed for state or local significance, to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in Application Section 9, Project Budget.
- e) Explain the reasons why the property is nationally significant. One continuation sheet may be attached; however, applicants are strongly encouraged to provide brief, concise narratives.

## **7. NATIONAL SIGNIFICANCE (CONTINUED)**

### **B. COLLECTIONS**

In the space below, describe the collection and document the national historical, artistic, scientific and / or cultural significance of the collection. Guidance on national significance is provided in the Guidelines and Application Instructions, page 3. The description and documentation must be clear to individuals not familiar with the collection. Applicants are strongly encouraged to provide brief, concise narratives.

## **8. PROJECT DESCRIPTION**

**Additional sheets may be attached; however, applicants are strongly encouraged to provide brief, concise narratives.**

### **A. WHAT IS THE THREAT TO THE HISTORIC PROPERTY OR COLLECTION? (25 POINTS)**

Describe the current physical condition and the source(s), nature, extent, and severity of the threat, danger, or damage to the historic property or collection.

## **8. PROJECT DESCRIPTION (CONTINUED)**

**Additional sheets may be attached; however, applicants are strongly encouraged to provide brief, concise narratives.**

### **B. WHAT WORK WILL BE SUPPORTED BY THIS GRANT AND HOW WILL IT MITIGATE THE THREAT TO THE HISTORIC PROPERTY OR COLLECTION? (25 POINTS)**

The following points must be addressed:

- Describe the key project activities and products to be supported by this grant and the non-Federal match.
- Describe how the work will significantly diminish or eliminate the threat, danger, or damage to the historic property or collection.
- Explain any pre-project planning or research, such as Historic Structures Reports or Collection Condition Assessments, on which project decisions are based.
- List the key personnel undertaking the work and briefly describe their qualifications. If personnel have not been selected, briefly describe the qualifications you will require. (Please note: Do not send vitae. Consultants must be selected competitively.)
- Describe how the project will have a clear public benefit.
- Explain how your organization will ensure continued maintenance of the historic property or collection in the context of your organization-wide preservation or conservation activities.
- On a separate sheet, provide a timeline for project completion, including each major activity with a schedule for its completion and its cost. Projects must be completed within the grant period, which is generally 2 to 3 years.

## 9. PROJECT BUDGET AND FINANCIAL INFORMATION (20 POINTS)

### A. PROJECT BUDGET

Using this budget format, outline the project budget on a separate sheet. Each cost item must clearly show how the total charge for that item was determined. All major costs must be listed, and all cost items should be explained in the narrative of the application. The budget must include at least the minimum required match (e.g., if applying for a \$300,000 grant, the budget must describe at least \$600,000 of costs/work). All non-Federal match must be cash expended or services donated during the grant period, which is generally 2 to 3 years and is specified in the grant agreement.

1. Personnel. Provide the names and titles of key project personnel. Please note that grant funds may not be used to pay Federal employee salaries, nor may Federal salaries be used as match/cost share.							
Name/Title of Position	Wage or Salary	Federal Grant Funds	Match /Cost Share (if any)	Total			
	\$	\$	\$	\$			
<b>Subtotal</b>		\$	\$	\$			
2. Fringe Benefits. If more than one rate is used, list each rate and the wage or salary base.							
Rate	Salary or Wage Base	Federal Grant Funds	Match / Cost Share (if any)	Total			
% of	\$	\$	\$	\$			
<b>Subtotal</b>		\$	\$	\$			
3. Consultant Fees. Include payments for professional and technical consultants participating in the project.							
Name and Type of Consultant	# of Days	Daily Rate of Compensation	Federal Grant Funds	Match/Cost Share (if any)	Total		
		\$	\$	\$	\$		
<b>Subtotal</b>			\$	\$	\$		
4. Travel and Per Diem. Indicate the number of persons traveling, the total days they will be in travel status, and the total subsistence and transportation costs.							
From/To	# of People	# of Travel Days	Subsistence Costs (Lodging and Per Diem)	Transportation Costs (Airfare and Mileage)	Federal Grant Funds	Match/Co st Share (if any)	Total
					\$	\$	\$
<b>Subtotal</b>					\$	\$	\$
5. Office Supplies and Materials. Include consumable supplies and materials to be used in the project and any items of expendable equipment, i.e., equipment costing less than \$5000 or with an estimated useful life of less than two years. Equipment costing more than that should be listed in Equipment - Category 6.							
Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total			
	\$	\$	\$	\$			
<b>Subtotal</b>		\$	\$	\$			

**9. PROJECT BUDGET AND FINANCIAL INFORMATION (CONTINUED)**

**A. PROJECT BUDGET (CONTINUED)**

<b>6. Equipment.</b> List all equipment items in excess of \$5000. Items worth less than \$5000 or that have a useful life of less than two years must be listed in Supplies and Materials - Category 5.				
Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$
<b>Subtotal</b>		\$	\$	\$

<b>7. Construction/Conservation Materials and Labor.</b> If this a "lump sum" amount supplied by an architect or contractor, explain briefly what work items are included in the lump sum.				
Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$
<b>Subtotal</b>		\$	\$	\$

<b>8. Other (specify).</b>				
Item	Cost	Federal Grant Funds	Match / Cost Share (if any)	Total
	\$	\$	\$	\$
<b>Subtotal</b>		\$	\$	\$

<b>BUDGET SUMMARY</b> Enter category totals here			
Category	Federal Grant Funds	Match/Cost Share	Total
<b>1. Personnel</b>	\$	\$	\$
<b>2. Fringe Benefits</b>	\$	\$	\$
<b>3. Consultant Fees</b>	\$	\$	\$
<b>4. Travel and Per Diem</b>	\$	\$	\$
<b>5. Supplies and Materials</b>	\$	\$	\$
<b>6. Equipment</b>	\$	\$	\$
<b>7. Construction/Conservation Materials and Labor</b>	\$	\$	\$
<b>8. Other</b>	\$	\$	\$
<b>TOTAL PROJECT COSTS</b>	\$	\$	\$

## 9. PROJECT BUDGET AND FINANCIAL INFORMATION (CONTINUED)

### B. WHAT ARE THE SOURCES OF THE NON-FEDERAL MATCH?

List the **secured** sources and amounts of the required dollar-for-dollar non-Federal match, which can be cash, donated services, or use of equipment. Federal appropriations or other Federal grants, except CDBG grants from the Department of Housing and Urban Development, may not be used for match. All non-Federal match must be used during the grant period to execute the project.

If the match is **not secured**, explain how it will be raised.

### C. NON-FEDERAL APPLICANTS ONLY

Organization's non-Federal operating budget for the most recently completed fiscal year:

Year \_\_\_\_\_ Non-Federal budget \_\_\_\_\_

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### FOR ADDITIONAL INFORMATION

Applicants can address questions to and obtain electronic versions of application materials from these agencies.

#### FOR COLLECTIONS PROJECTS

##### **National Endowment for the Arts**

Telephone 202.682.5516  
E-mail [mclaughm@arts.gov](mailto:mclaughm@arts.gov)  
E-mail [jeffersk@arts.gov](mailto:jeffersk@arts.gov)  
Web [www.arts.gov](http://www.arts.gov)

##### **National Endowment for the Humanities**

Telephone 202.606.8570  
E-mail [bpaulson@neh.gov](mailto:bpaulson@neh.gov)  
Web [www.neh.gov](http://www.neh.gov)

##### **Institute of Museum and Library Services**

Telephone 202.606.4641  
E-mail [sshwartzman@imls.gov](mailto:sshwartzman@imls.gov)  
Web [www.imls.gov](http://www.imls.gov)

#### FOR HISTORIC PROPERTY PROJECTS

##### **National Park Service**

Telephone 202.513.7270, ext. 6  
E-mail [NPS\\_treasures@nps.gov](mailto:NPS_treasures@nps.gov)  
Web [www2.cr.nps.gov/treasures](http://www2.cr.nps.gov/treasures)

#### FOR GENERAL INFORMATION

##### **The President's Committee on the Arts and the Humanities**

Telephone 202.682.5409  
E-mail [kcraine@pcah.gov](mailto:kcraine@pcah.gov)  
Web [www.pcah.gov](http://www.pcah.gov)

## **APPLICATION SUBMISSION**

Applications must be submitted in hard copy. Faxed applications and applications submitted electronically will not be accepted. Applications not received by the deadline and incomplete applications will not be considered. Additional materials sent separately from an application will not be considered part of the application and will not be included in evaluation of the application.

Application materials will not be returned. All application materials, including photographs, become the property of the National Park Service and may be reproduced by NPS or its partner organizations without permission; appropriate credit will be given for any such use.

### **You must submit –**

- (1) original and six (6) copies – a total of 7 – complete application packages.
- One (1) additional photocopy of page one of the application.

### **A complete application package is:**

- Application on 2004 form; applications on previous years' forms will not be considered.
- Authorizing Official signature; for Federal Agencies, this is the agency head. (Application Section 3)
- Proof of nonprofit status, if applicable. (Application Section 4)
- Minimum of four (4), 4"x6" or larger black and white or color photographs. Submission of printed digital photographs will not disqualify an application. However, photographs of lesser quality could affect reviewers' evaluation of an application. (Application Section 5)
- Documentation of determination of eligibility for listing in the National Register, if applicable. (Application Section 7)
- Timeline for project completion. (Application Section 8B)
- Detailed budget. (Application Section 9)

**Applications must be received by 5:00 pm Eastern Daylight Savings time, Wednesday, May 19, 2004. This is NOT a postmark deadline.**

## **SEND APPLICATIONS TO**

Save America's Treasures  
Heritage Preservation Services, National Park Service  
1201 "Eye" Street, NW  
6<sup>th</sup> Floor (ORG. 2255)  
Washington, D.C. 20005  
(202) 513-7270, ext. 6

**PLEASE NOTE - Applications should not be submitted through the US Postal Service. All US Postal Service mail to Federal agencies in Washington, D.C. is irradiated, which can damage or destroy materials and lead to a delay in delivery. You must submit your application via an alternate carrier.**